

PETITION for the
POSITION OF CABINET MEMBER OF THE GOSHEN COLLEGE
STUDENT SENATE 2013-2014

I, _____, hereby declare my candidacy for a Cabinet Member position of Student Senate. Below are the signatures of twenty-five (25) current members of the Goshen College community including at least **one (1) student from each class** (current first year, sophomore, junior and senior), **three (3) signatures from multicultural students** (ALANA, international, non-traditional or Advocate students), and **two (2) faculty or staff member** signatures .

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Senate expectations, based on the Constitution

- Attend all meetings (general Senate meetings and cabinet meetings)
- Provide leadership to the Student Senate as outlined in the Senate Constitution
- Candidates will be reviewed by Student Life and not eligible to serve if on academic or disciplinary probation.

Signature of Applicant

Date

Please return to the Student Life Office by 5 p.m. on April 16, 2013. **Also submit a 50 word statement** explaining why you would like to be a member of the Cabinet attached to this application.

*The candidates who receive the top 5 votes will be selected. Based on highest number of votes, candidates will then be able to select which position they would like to represent.

Cabinet: Five positions are intended to create equality within the power structure and be specific with responsibilities in regards to personal strengths.

1. President

- To call all meetings, prepare agendas, and preside as chairperson of the Senate, but not vote on Senate actions.
- To hold the power to veto any action taken by the Senate.
- To be an ex-officio member of all committees appointed by the Senate.
- To call special meetings of the Senate and/or meetings of the Cabinet
- To maintain content of Student Senate website. To ensure that the provisions of the constitution of the Student Senate are properly executed. To present the decisions of the Senate to the students, faculty, and/or administration.

2. Vice-president

- To perform the duties of the President upon absence or request of the President.
- To generally aid the President in fulfilling responsibilities.
- To be responsible for the operation and maintenance of the Opinion Board/Facebook messages.

3. Secretary

- To serve as recording secretary of the Senate and be responsible for all correspondence and clerical work.
- To serve in the absence of the President and the Vice-president to assume the same powers and responsibilities and to appoint a secretary pro-tempore when serving as president.
- To keep and post the minutes of all Senate meetings on the Student Senate website.

4. Treasurer

- To present the Student Senate budget for the Senate approval upon completion.
- To receive and disburse Student Senate funds as directed by the Senate.
- To establish and maintain an accurate system of bookkeeping.
- To submit a final fiscal report to the Senate at the close of the term of office.
- To open the books for observation upon request of members.
- To present any club funding requests at meetings.
- To evaluate use of club funds at the end of each academic year.

5. Vice President for Marketing

- To be responsible for all marketing and publicity of Student Senate and related events.
- To be a point of contact for Student Senate public relations within Goshen College.
- To be responsible for the Student Senate website and social media content.
- To create all promotional material for the Student Senate.