

Career Action Plan — Alumni

Self promotion

- Update résumé, cover letter, update business card
- Upload résumé to online portfolio
- Maintain LinkedIn profile

Career research

- Target companies or organizations for jobs
- Refer to and update job search plan
- Take part in online virtual career fairs
- Subscribe to alumni newsletter
- Set career goals related to growth and advancement in your field

Professional readiness

- Meet with Career Networks Coordinator via phone, virtual session or in-person
- Attend industry events and conferences
- Attend GC Alumni events
- Update your alumni profile with the Director of Alumni Engagement
- Consider relevant volunteer and mentoring opportunities
- Pursue memberships in professional organizations and actively network
- Connect with GC alumni on social media

Portfolio

- Update and polish your portfolio
- Post works to your website
- Create a demo reel (not pertinent to every major)
- Review your portfolio with faculty adviser

Employment

- Secure employment or develop an entrepreneurial plan