



## Petition for Core program change

Student name \_\_\_\_\_ ID# \_\_\_\_\_

A petition is for an extenuating circumstance when a designated Core course cannot be taken. Petitions are to be made *before* the substitute course is taken and should be submitted at least six weeks before the next semester.

### The process:

1. Complete the form with special attention to the rationale section on page two. If you are substituting a Global Education course, meet with the Director of Global Engagement to determine the suitability of your proposed substitution.
2. Ask your advisor to indicate their support by sending a short email to the Core Curriculum Director and adding any additional information about your circumstances.
3. Email the completed form to the Core Curriculum Director.
4. The petition will be reviewed by the Goshen Core Curriculum Committee at its next meeting.
5. The Core Director will communicate the decision of the GCCC to the student, advisor, and registrar.

### Check area of Core:

	Core 100 Identity, Culture & Community (3)		Artistic World Perspective (3)
	Core 110 The Academic Voice (3)		Natural World Perspective (3)
	Core 115 Wellness for Life (1)		Peacemaking Perspective (3)
	Core 1xx Research and Writing (3)		Religious World Perspective (3)
	Core 120 Engaging the Bible (3)		Social World Perspective (3)
	Global Education/SST requirement		

### Indicate proposed substitute course(s):

Course Dpt. & Number	Course Title	Credit hours	Term/Year

Date submitted to Core Director: \_\_\_\_\_

Name of advisor sending supporting email: \_\_\_\_\_

### To be completed by Core Director and Registrar

Date Processed by GCCC: \_\_\_\_\_ Approved? Yes No

Date Processed by Registrar: \_\_\_\_\_

**Rationale:** In the space below, address the following questions:

1. Explain the extenuating circumstances that are keeping you from taking a designated Core course.
2. Review the student learning outcomes for the particular area in which you are seeking a substitution. You can find these outcomes in the academic catalog or online at [www.goshen.edu/core](http://www.goshen.edu/core). Explain, to the best of your ability, how the proposed substitution will address these learning outcomes.
3. Petitions are to be submitted prior to taking the course that you are requesting as a substitution. If you are submitting this petition after the fact, please explain why you were unable to make this request prior to taking the course.

A large, empty rectangular box with a thin black border, intended for the student to write their rationale in response to the questions listed above.