CRITERIA MATRIX

Position Title: _____ **Full Consideration**: _____ **Final Closing**: _____

Qualifications	**Required or Preferred?**	**Relations to job** – What aspects of job might they not be able to do/do well without this?	**Transferable?**	**Screening Criteria** – what are the different ways someone might meet these qualifications?	**When to Assess** (and eliminate for not meeting)	**Priority** – Relative importance (circle one)
					Application Zoom/phone interview Site interview References	Low Medium High
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