

How do I get reimbursed Through Express Scripts for Over-the Counter COVID-19 tests?

Claim Reimbursement Process per Mail:

1. Click on the Claim Form below to open.
2. You must complete a separate claim form for each pharmacy used and for each patient
3. Complete the form with all Necessary Information.
4. Print the Claim form and sign and date it.
5. Items to include with the claim form:
Receipt for the purchase of the OTC COVID-19 test and make sure it shows the date the test was purchased
Pharmacy receipt *– ESI cannot process a claim for reimbursement without a pharmacy receipt.
6. Mail completed form to
Express Scripts ATTN: Commercial Claims
P.O. Box 14711
Lexington, KY 40512-4711

Digital member portal Claim Reimbursement Process:

1. Log into the Express Scripts member portal <https://www.express-scripts.com/>
2. Under Benefits tab – click on Forms
3. Go to Request Reimbursement Section and click on Start Claim
4. You must complete a separate claim form for each pharmacy used and for each patient
5. What You'll Need to submit an Online Claim
Pharmacy Receipt* ESI cannot process a claim for reimbursement without a pharmacy receipt.
6. Complete the claim information and submit electronically.

*Actual Pharmacy Receipt: Pharmacy receipts give details about the claim for reimbursement, such as an NDC number. Cash Register Receipts do not provide the needed information. You will need to present to the Pharmacy Window in order to obtain a Pharmacy Receipt.