

Checklist for Job Openings

Job Opening \_\_\_\_\_ Date \_\_\_\_\_

Staff \_\_\_\_\_ Faculty \_\_\_\_\_ Teaching \_\_\_\_\_

Date for Posting \_\_\_\_\_

**Church Press:**

*Please indicate how long the ad should run.*

\_\_\_\_\_ Mennonite Weekly Review (weekly): \$.70/word

\_\_\_\_\_ The Mennonite (due 1<sup>st</sup> Friday of the month for publication the following month): \$1.30/word

\_\_\_\_\_ Canadian Mennonite (bi-weekly) \$13/ column inch

**Local Press:**

*Please indicate how long the ad should run.*

\_\_\_\_\_ Goshen News: \$12.20/column inch for daily and \$14.10/column inch for Sunday (includes 7-day listing on Monster.com)

\_\_\_\_\_ The Elkhart Truth: \$11.09/ column inch

\_\_\_\_\_ South Bend Tribune: (1 Sunday plus 7 days online is approx. \$250)

\_\_\_\_\_ Faculty-Staff Bulletin

\_\_\_\_\_ GC Employment Homepage

**Other Publications:**

*Please indicate how long the ad should run.*

\_\_\_\_\_ Council for Christian Colleges and Universities (\$125 for 30-day online listing)

\_\_\_\_\_ The Chronicle of Higher Education (\$260 for 30-day online listing)

\_\_\_\_\_ Other: Name & Address

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