



Special condition form for dependent student
(2015-16 academic year)

Student's Name: (Please print) Student ID

You have indicated that your parents' financial resources have changed and the FAFSA we have on file for 2015-16 may no longer clearly reflect your family's financial situation. Special conditions include instances such as loss of employment, death of a parent or spouse, excessive medical bills not covered by insurance, or other changes in the family's income or assets.

In order to update our information and determine whether we can further assist you with financial aid resources, please complete this form.

Step 1 - Identification

This special condition request is regarding: (Name) (SSN)

Relationship to the student (circle one): self spouse mother/stepmother father/stepfather

Step 2 - Explanation

Describe the situation. Be as detailed as possible, listing name of person involved, dates and dollar amounts. (i.e. for loss of employment please list date of unemployment, amount of unemployment received, amount of any severance pay received)

You may attach a separate sheet if extra space is needed, but please sign and date that sheet in addition to signing this form.

Four horizontal lines for providing a detailed explanation of the situation.

Step 3 - Anticipated 2015 income

Estimates in this section must include all taxable and non-taxable income received from January 1, 2015 through the date of this affidavit, plus estimated amounts that you expect to receive from the date of this affidavit to December 31, 2015.

If the person listed in Step 1 is married, please include projected income for the spouse.

Table with 3 columns: Description, Person in Step 1, Spouse. Rows include Earnings earned in 2015 to date, Estimated earnings from now until Dec. 31, 2015, Unemployment compensation for 2015, Other taxable income for 2015, and Other non-taxable income for 2015.

(Continued on back)

#### Step 4 – Statement and certification

I (we) affirm that all information reported on this form and any documentation which is being supplied is true, complete and accurate to the best of my (our) knowledge. I understand that any false statements or misrepresentations will be cause for denial, reduction, withdrawal and/or repayment of financial aid, and may subject filers to a fine, imprisonment, or both under provision of the United States Criminal Code.

\_\_\_\_\_  
*Student signature*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Parent signature (if applicable)*

\_\_\_\_\_  
*Date*

#### Step 5 – Return this form

When this form is completed, please return it to the Student Financial Aid Office at Goshen College. For your convenience, a checklist is listed below of required documentation that you will need to submit.

- \_\_\_\_\_ Special condition form
- \_\_\_\_\_ A signed copy of the 2014 federal income tax forms for person in Step 1 (and spouse if applicable)
- \_\_\_\_\_ A copy of any applicable documentation (i.e. copy of most recent pay stub, copy of medical bills, etc.)

Once the Student Financial Aid Office receives this form and documentation we will review the student's financial aid and determine whether the student is eligible to receive any additional aid. During the review process, it may be necessary to request additional documentation or explanations. We will contact you as soon as possible if there is any additional information needed. When the review processes is complete we will send a new award letter letting you know the financial aid that the student is now eligible to receive.

Please let us know if you have any questions.

**Please return to:**  
Student Financial Aid Office  
1700 South Main Street  
Goshen, Indiana 46526  
Phone: (574) 535-7525  
Toll free: (800) 348-7422  
Fax: (574) 535-7654  
E-mail: [finaid@goshen.edu](mailto:finaid@goshen.edu)