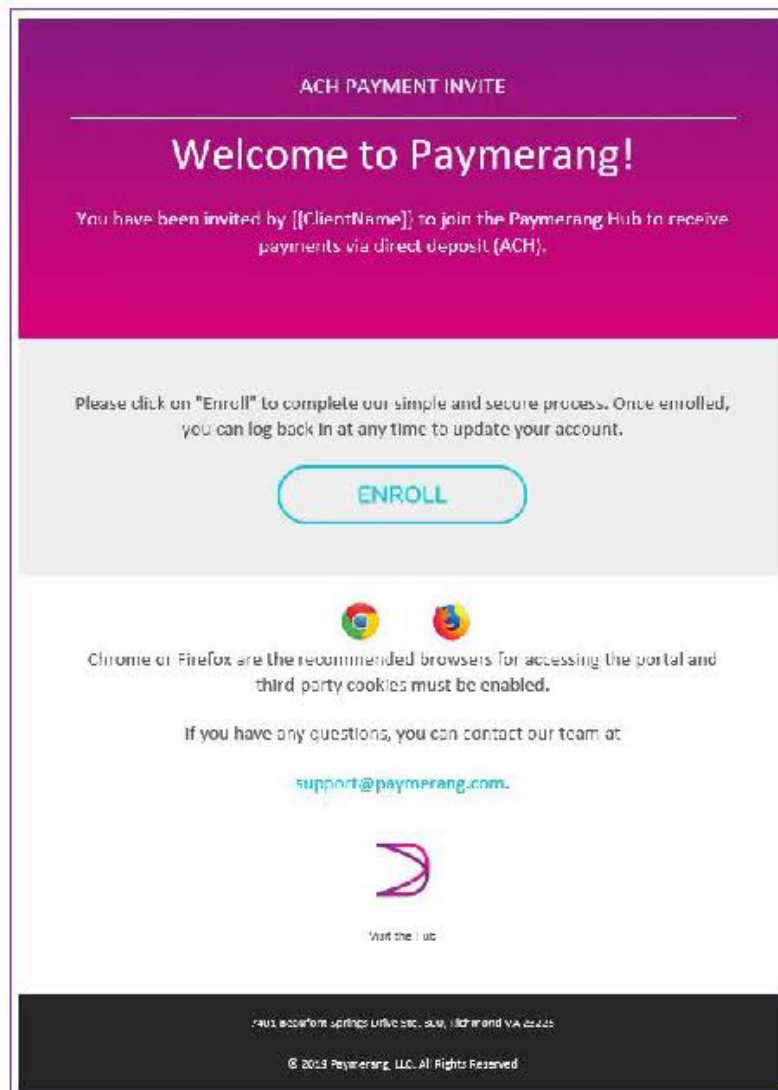




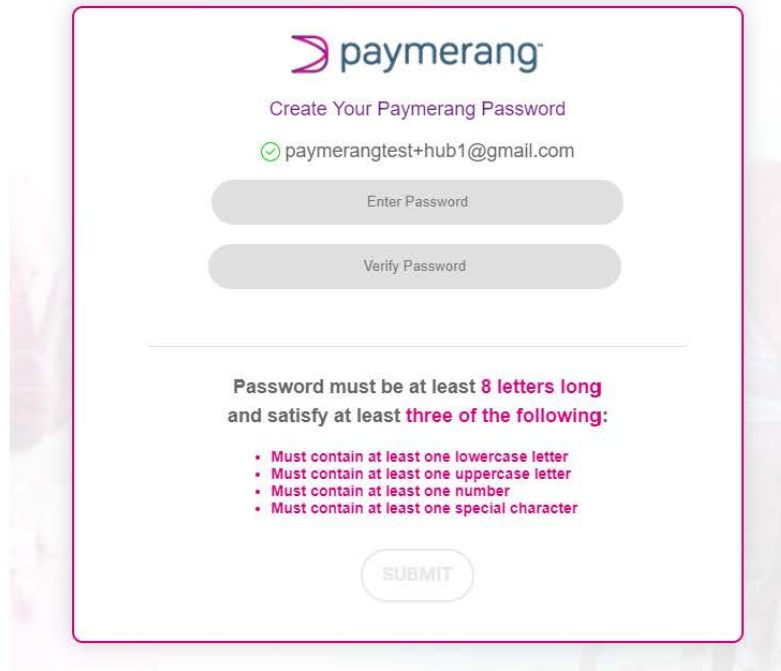
Signing Up for ACH Payments (Direct Deposit) through Paymerang

You will soon receive an emailed invitation to sign up with Paymerang to receive ACH (Direct Deposit) payments. Please be sure to use Chrome or Firefox, confirm that third-party cookies are enabled, and have your bank account and routing number available before beginning enrollment. A sample of the emailed invitation is shown below. Note: `{{ClientName}}` will be populated with your specific business or school name.



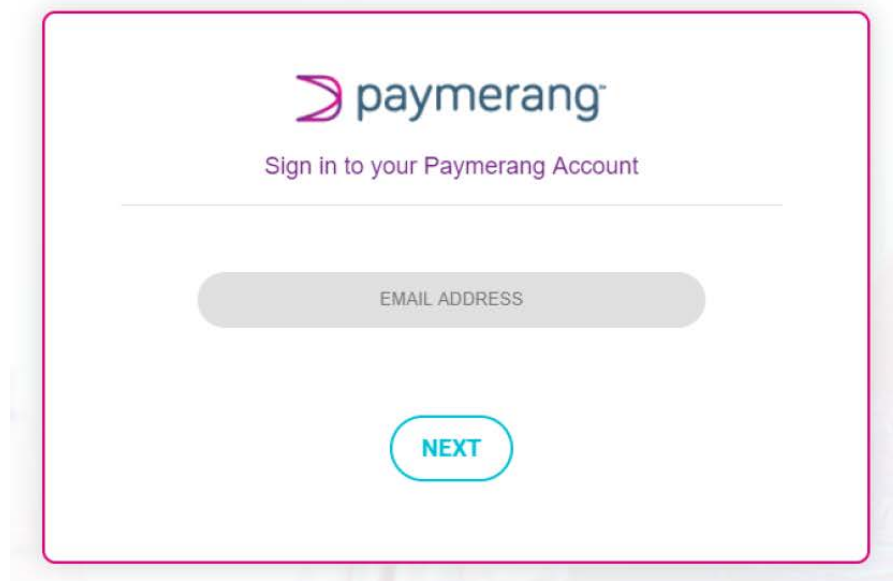
Selecting the ENROLL button/link will direct you to Create Your Paymerang Password.

Your username will be the email address provided to Paymerang by your employer and is pre-populated on the screen. Enter a password that is at least 8 characters long and satisfies 3 of the 4 additional qualifiers listed. As the entered characters satisfy each requirement, the text color will change from pink to gray. The **SUBMIT** button will be enabled upon re-entering a matching, qualified password.



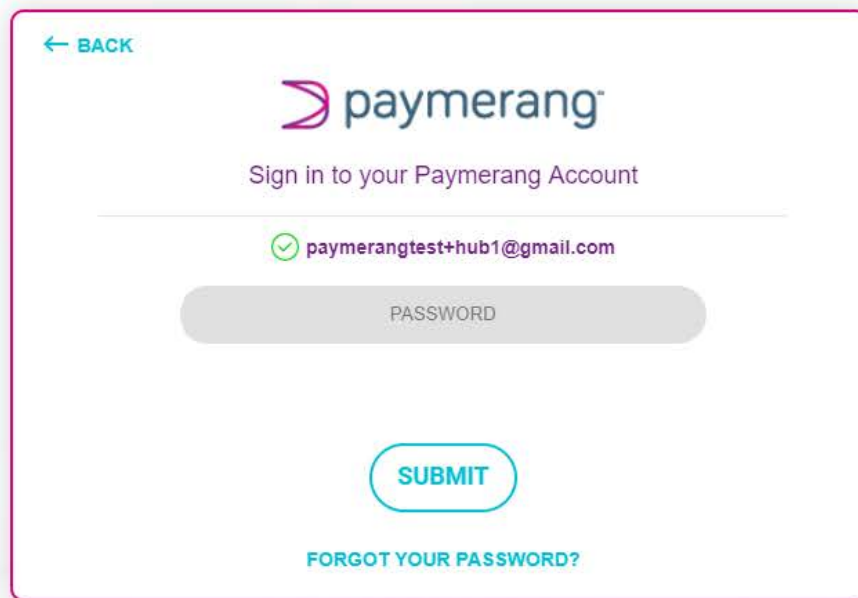
The screenshot shows the 'Create Your Paymerang Password' screen. At the top is the Paymerang logo. Below it, the text 'Create Your Paymerang Password' is displayed. A green checkmark icon is next to the email address 'paymerangtest+hub1@gmail.com'. There are two input fields: 'Enter Password' and 'Verify Password'. Below these fields, a horizontal line separates the input area from the password requirements. The requirements state: 'Password must be at least 8 letters long and satisfy at least three of the following:'. A bulleted list follows: '• Must contain at least one lowercase letter', '• Must contain at least one uppercase letter', '• Must contain at least one number', and '• Must contain at least one special character'. At the bottom center is a 'SUBMIT' button.

Selecting **SUBMIT** establishes your initial security account in the Paymerang system, then you must **Sign in to your Paymerang Account** by entering the same email address associated with your invitation and password creation. Select **NEXT**.




The screenshot shows the 'Sign in to your Paymerang Account' screen. At the top is the Paymerang logo. Below it, the text 'Sign in to your Paymerang Account' is displayed. A horizontal line separates the text from the input field. There is a single input field labeled 'EMAIL ADDRESS'. Below the input field is a 'NEXT' button.

If you notice you made an error entering the email address, you may select ← **BACK** to correct it and then return to the password screen. Enter your password. Select **SUBMIT**.



← BACK

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Sign in to your Paymerang Account

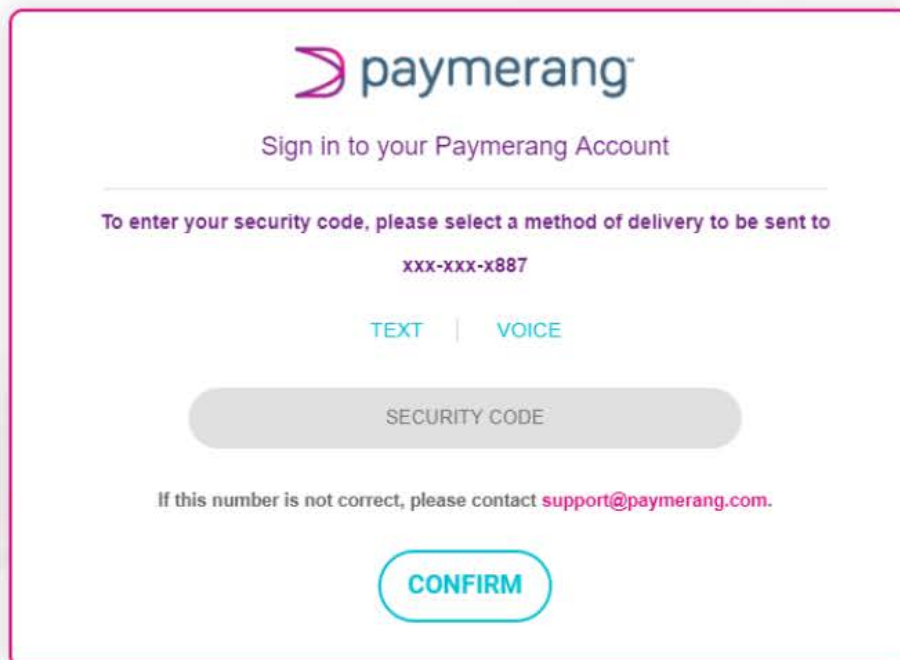
✓ paymerangtest+hub1@gmail.com


PASSWORD

SUBMIT

[FORGOT YOUR PASSWORD?](#)

To assist with verifying identity and preventing fraud, you must enter a security/access code that will be sent either by **TEXT** or automated **VOICE** call to the phone number associated with your account from Paymerang (804-409-3753). Select **CONFIRM**.



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Sign in to your Paymerang Account

To enter your security code, please select a method of delivery to be sent to
xxx-xxx-x887

TEXT | VOICE

SECURITY CODE

If this number is not correct, please contact support@paymerang.com.

CONFIRM

Please note: The displayed phone number has been provided to Paymerang by your employer. If you notice that the last few digits of the phone number listed do not match the best number for you to be contacted at, please select support@paymerang.com on the security code screen to request an update and then close your browser tab. You will **NOT** be able to proceed with ACH enrollment until the phone number has been changed in our system.

Upon successful confirmation of the security code, you will be able to access Paymerang Hub and begin entering your bank account information. Enter your correct routing number and the bank name will auto-populate. Enter and verify the account number that will receive your ACH (Direct Deposit) payments. Select **NEXT**.

The screenshot shows the Paymerang Admin interface. At the top, there is a navigation bar with the Paymerang logo, the word "ADMIN", and a user email address "PAYMERANGTEST+HUB2@GMAIL.COM". Below this is a large purple header with the word "Admin" in white. A progress indicator shows five steps: 1. ACCOUNT INFO (highlighted in red), 2. CATEGORY & TYPE, 3. CONFIRM ACCOUNT, 4. ACH AGREEMENT, and 5. ENROLLMENT COMPLETION. The main content area is titled "Enter ACH Information" with the subtitle "Enter your ACH Account Information". It contains a form with fields for "DATE" (with a dropdown for the year and ".0001" for the month), "PAY TO THE ORDER OF" (with a dollar sign and a text input), "MEMO", "ROUTING NUMBER" (with a red box around "031101114"), and "ACCOUNT NUMBER" (with a red box around "123456789"). Below the form, the "Account Name" is displayed as "Guardian Ramble". At the bottom, there are three input fields: "THEDANCORP.COM BANK" with "031101114", "Enter Account Number" with "123456789", and "Verify Account Number" with "123456789". A blue "NEXT" button is centered at the bottom.

Specify the Account Category and Type by selecting the appropriate check-boxes. Select **NEXT**.

The screenshot shows the Paymerang Admin interface. At the top, there is a header with the Paymerang logo, the word 'ADMIN', and a user profile icon with the email 'PAYMERANGTEST+HUB2@GMAIL.COM'. Below the header is a purple banner with the word 'Admin'. A progress bar below the banner shows five steps: 1. ACCOUNT INFO, 2. CATEGORY & TYPE (highlighted with a red line), 3. CONFIRM ACCOUNT, 4. ACH AGREEMENT, and 5. ENROLLMENT COMPLETION. The main content area is titled 'Account Category and Type' with a subtitle 'Select Your Account Category and Type'. It features two columns: 'ACCOUNT CATEGORY' with checkboxes for 'Savings' (unchecked) and 'Checking' (checked), and 'ACCOUNT TYPE' with checkboxes for 'Personal' (unchecked) and 'Business' (checked). A 'NEXT' button is centered at the bottom.

Confirm your ACH Account Information is displayed correctly by entering your **Name**, **Title**, and **Email Address** a final time. Select **NEXT**.

The screenshot shows the Paymerang Admin interface. At the top, there is a header with the Paymerang logo, the word 'ADMIN', and a user profile icon with the email 'PAYMERANGTEST+HUB2@GMAIL.COM'. Below the header is a purple banner with the word 'Admin'. A progress bar below the banner shows five steps: 1. ACCOUNT INFO, 2. CATEGORY & TYPE, 3. CONFIRM ACCOUNT (highlighted with a red line), 4. ACH AGREEMENT, and 5. ENROLLMENT COMPLETION. The main content area is titled 'ACH Account Information' with a subtitle 'Routing Number: 031101114 - THEBANCORP.COM BANK' and 'Account Number: 123456789 Category: Checking Type: Business'. Below the subtitle are three input fields labeled 'Enter Name', 'Enter Title', and 'Enter Email'. A 'NEXT' button is centered at the bottom.

Review our ACH Agreement and select the check-box to agree to the **ACH Credit Authorization**. Select **SUBMIT** for confirmation that you have successfully completed your ACH enrollment.

1 ACCOUNT INFO 2 CATEGORY & TYPE 3 CONFIRM ACCOUNT 4 ACH AGREEMENT 5 ENROLLMENT COMPLETION

ACH Agreement

ACH CREDIT AUTHORIZATION

I authorize Paymerang, LLC, ("Paymerang") to issue credit entries to the bank account that I have designated on the Paymerang application website. I have also authorized my financial institution to post all such entries to my account. If an error has been made, I authorize debit entries to correct that error; I understand and agree that the credit and debit reversal entries authorized herein shall comply with National Automated Clearing House Association (NACHA) rules and all applicable state and federal laws.

From time to time, Paymerang will be instructed to process a payment from a party (the "Payor") seeking to make a payment to me. I understand and acknowledge that Paymerang is acting solely on the instructions of the Payor when processing payments and is not liable for any damages arising out of the provision of goods or services or disbursement of funds to me by the Payor.

This authorization will remain in effect until I email unenrollach@paymerang.com requesting to un-enroll from receiving ACH payments, and Paymerang has confirmed said request.

To make changes to your banking information or to update the email addresses that payment notifications are sent to, please log into the Paymerang application at <https://hub.paymerang.com>.


By checking this box, you agree to the **ACH Credit Authorization**

SUBMIT

paymerang ADMIN PAYMERANGTEST+HUB2@GMAIL.COM

Admin

1 ACCOUNT INFO 2 CATEGORY & TYPE 3 CONFIRM ACCOUNT 4 ACH AGREEMENT 5 ENROLLMENT COMPLETION



You have Successfully Completed your ACH Enrollment!

BACK TO VENDOR HUB

If you'd like to include additional email addresses to receive payment notifications, you may enter them at this point by clicking **ADMIN** and **EMAIL NOTIFICATIONS**.

The screenshot shows the Paymerang Admin interface. At the top, there is a navigation bar with the Paymerang logo, the word "ADMIN", and a user profile icon with the email "PAYMERANGTEST+HUB2@GMAIL.COM". Below this is a secondary navigation bar with "ACH INFO" and "EMAIL NOTIFICATIONS" tabs. The main header is a purple bar with the word "Admin" in white. The central content area is titled "Update Email Notifications" and includes the instruction "Add or remove email addresses that receive payment notifications". There is a text input field labeled "Enter Email Address" and a green "ADD ADDRESS" button. Below this is a section titled "Active Account Addresses" which contains a single entry: "paymerangtest+hub2@gmail.com | ADMINISTRATOR".

Select the Paymerang logo to return to the Hub landing page. The **Payment History** grid will populate once you receive your first ACH (Direct Deposit) payment. Select **LOG OUT** to exit.

The screenshot shows the Paymerang Hub interface. At the top, there is a navigation bar with the Paymerang logo, the word "ADMIN", and a user profile icon with the email "PAYMERANGTEST+HUB2@GMAIL.COM". Below this is a secondary navigation bar with "ACH INFO" and "EMAIL NOTIFICATIONS" tabs. The main header is a purple bar with the word "Hub" in white. On the right side, there is a dropdown menu with options: "ACH INFO", "EMAIL NOTIFICATIONS", and "LOG OUT". The central content area is titled "Payment History" and features a table with columns for "PAYOR", "SETTLED", and "AMOUNT". The table is currently empty, displaying "No payments found". Below the table, there is a pagination control showing "15 / page" and "No items to display". At the bottom of the page, there is a footer with the Paymerang logo and tagline "business payments made easy", the address "7401 Beaufort Springs Drive Suite 300 Richmond, VA 23225", the support email "support@paymerang.com", and the copyright notice "© 2019 Paymerang, LLC. All Rights Reserved".