

Accounting Office

- Accounting hours: 8-5 Monday-Friday (Summer hours: 7:30-4:30 Monday-Friday)
- Located in first floor of Administration Building... Accounting in Room 10
- Cashier hours: 9–12:30 Monday – Friday
- Our website gives information and important announcements for students and parents, including expenses, fees, and payment due dates, [online payments](#) and payment plan information.

Payment Options

- **Payment due dates:** Fall 2020 – **August 18**, Spring 2020-21 – **December 17**, May & Summer SST – **April 14**, Summer session – **May 31**.
- Pay in full by the due dates each semester by check or cash directly at Goshen College or [online](#).
- Monthly payment plan contracts may be arranged with our partner [Nelnet Business Solutions](#) for a low cost monthly payment program to extend throughout the year. Contracts must be in place by the payment due date to avoid a late payment fee.
- Nelnet does not accept direct payments from financial institutions outside the U.S., so international students should use [Flywire](#) to make online payments.
- Payment must be received by the due date to guarantee your seat in your classes.
- A **\$200 late payment fee** may be charged if your tuition bill is not paid in full by **60 days after the due date** each semester.

Parent Access to Student Information

- A student can grant permission (“FERPA”) to parents or other individuals to view the student’s financial and/or academic information via [myGC](#). This permission is required before college staff is allowed to discuss these matters with others.

Statements of Account

- Finance charges are added on the 10th of each month to past due accounts, based on 1% of the outstanding balance. Statements are generated as of the 10th of each month.
- Summary e-statements are sent on or around the 11th to all students through email. A second statement can be sent to one other email address, which must be granted FERPA access online.
- Persons receiving a statement may call in to get information about the student’s account. You must know student’s ID number.
- Tuition account detail information can be viewed online at myGC (<https://my.goshen.edu/ICS/>). This gives the details of your tuition account, including payments, charges, and financial aid. Tuition bills will be mailed approximately three weeks prior to the payment due date. Only one paper copy of the semester tuition bill will be mailed to the students’ home address. Additional updates on charges for changes in course registration, meals and housing will be available for viewing on myGC under student account information. Please use your financial aid award letter to plan for payment.

Student Account Refund Checks

- Students may request a check from their tuition account once per semester unless subsequent financial aid creates an additional credit balance.
- Student account refund checks will be issued one week after the end of registration drop/add if requested.
- Students with a credit balance may use it to purchase books from the 1st day of class until the end of drop/add each semester.

Student Payroll

- Students can get help finding a job through [Career Services](#).
- Payday is on the last Wednesday of every month.
- Payments will be direct deposited to your personal bank account.