

Refund Policy

The following tuition refund procedures apply to students who withdraw or are dismissed from the institution, change status from full time to part time, or reduce hours as a part-time student. Room and board refund rates apply to students who withdraw, are dismissed, or change from resident to commuter status.

REFUND PROCEDURES:

Voluntary withdrawal: Students who withdraw completely from the college initiate the process by contacting Student Life (AD14). The associate dean of students will direct the withdrawal process including official notification of the academic adviser, registrar, resident director (if residence-hall student), food service contract, accounting office and student financial aid office. Students who only reduce their hours of enrollment must contact their academic adviser and the registrar.

Involuntary withdrawal: The registrar's office establishes the last date of attendance for students who stop attending classes and do not follow withdrawal procedures. The registrar's office contacts professors, the student's adviser and residence life personnel to document the last date of attendance.

Final settlement of financial aspects of the withdrawal process can take several weeks. A day-by-day refund schedule is posted in the accounting office and at <http://www.goshen.edu/financialaid/refund>. The refund percentage for the semester follows the federal regulations for refunding financial aid. There is no refund after the last day to withdraw with a "W" which is when 60 percent of the semester is completed.

Room and board refund rates, following day 1, are prorated daily until the last date to withdraw with a "W." No refunds are given after the "W" date.

Refund rates for students enrolled in the May term only are the same as those listed above, but the 100-percent refund rate applies only to days 1 and 2 (drop/add period).

A student financial aid recipient will have earned aid according to the formula listed above. Exceptions are during the 100 percent refund period, where no aid is earned since no costs are incurred. The full formula for determining the amount of Title IV federal aid that is earned, and how unearned portions are returned to the federal programs is outlined in CFR 668.22. Institutional aid earned is calculated according to the same procedures, with the exception that any credit left on the student's account after the refund listed above will first pay back any current year loan owed to Goshen College.

Withdrawal and Refund Policy for Reservists Called to Active Duty. Any student called to active duty may withdraw from courses up until the last day of the semester. If the withdrawal comes during the first nine weeks of the semester, normal withdrawal and refund policies take effect. If departure comes after the ninth week, the student has the option of withdrawal "W" or incomplete "I". Options should be discussed with and approved by the course instructor(s). If course withdrawal "W" is pursued, tuition and fees will be refunded on a prorated basis. The official date of withdrawal will be used to calculate the refund. Students receiving financial aid will be subject to refund policies as provided for by the agencies sponsoring the aid. Reservists called to active duty who wish to withdraw from courses must provide the Registrar with a copy of their orders.



1700 South Main Street
Goshen, Indiana 46526

ACCOUNTING OFFICE
Phone: (574) 535-7513
Email: accounting@goshen.edu

STUDENT FINANCIAL AID OFFICE
Phone: (574) 535-7525
Fax: (574) 535-7654
Email: finaid@goshen.edu

GOSHEN COLLEGE 2014-2015 EXPENSES AND FEES

Traditional Undergraduate Program

	Fall	Spring	May Term	Total
Full-time tuition (12 to 16 hours)	\$14,850	\$14,850	Inc ¹	\$29,700
Room (residence halls) ²	2,600	2,600	Inc ¹	5,200
Board (full board) ³	2,250	2,250	Inc ¹	4,500
Totals	\$19,700	\$19,700		\$39,400

Fall or Spring SST	\$19,700
Summer SST Base Rate (full time student both fall and spring semesters)	15,780
Summer SST Base Rate (full time student fall OR fall or spring semester)	17,740
Summer SST Base Rate (not registered as full time student either semester).....	19,700

There will be an extra cost for Peru and China SST units.

¹ No additional costs are levied for May term for students who are registered full-time, living on-campus, and with a meal plan at Goshen College in both fall and spring semesters. All others, including Brethren College Abroad students and those who were in off-campus semester courses through other agencies, pay the charges listed below for May term. Additional costs for May term meals may apply if student was not in full board both fall and spring. Students at Merry Lea for May term must pay for meals separately.

	Tuition	Room	Board	Total
May term only	\$2,940	\$520	\$460	\$3,920
May term (attended full-time either fall or spring, but not both)	1,470	260	230	1,960

² Double room used as a single - \$500 additional per semester
Kratz, Miller, Yoder residence halls - \$2,600/semester
Kulp junior/senior floors - \$2,525/semester
Small group housing, Coffman suites - \$2,850/semester
Individual apartment complex units - \$3,100/semester

³Other meal plan options –
14 meals per week at \$2,135/semester, 80 meals per semester at \$1,185/semester, 45 meals per semester at \$685/semester

Add the following estimates to the above fixed costs: books and supplies \$900; personal expenses (i.e., health insurance, recreation, pocket money, etc.) \$1,200; transportation \$700. Note that laundry and HD cable TV/internet access costs are already incurred in room fees.

OTHER TUITION RATES FOR TRADITIONAL UNDERGRADUATE PROGRAM

Part-time fall and spring enrollment charges (applied music surcharge additional)	
One-to-eleven hours (and May term part time) (per credit hour)	1,235
Extra hours above 16 (per credit hour)	740
Full- and part-time Independent study, per credit hour (tutoring).....	1,235
Independent study, per credit hour (readings).....	740
Summer session (each 3-4 credit hour course)	2,195
Summer Online Courses (per credit hour)	360

OTHER SURCHARGES AND SPECIAL FEES FOR TRADITIONAL UNDERGRADUATE PROGRAM

Applied music surcharge	370
Applied drama surcharge	200
Audit fee, per hour	220
Credit by examination per hour.....	190
Credit for experience per hour	210
Credit through Voluntary Service per hour.....	190
Early enrollment tuition, per credit hour	160
Dual credit enrollment (per credit hour)	75
Examination out of schedule	40
Late arrival for check-in.....	65
Late payment (payment received after due date)	75
Yearbook	40
Transcripts of credit	6

(Transcripts and Diplomas are released only after all accounts are paid in full)

GC Student Health and Accident Insurance Program	
Single student per year	TBD
Student & Spouse per year	TBD
Student & Child per year	TBD
Student, Spouse & Child per year	TBD
Each dependent child per year	TBD
Major Medical	varies

STANDARD PAYMENT PLANS

Final payment due dates

Fall Term	August 7, 2014
Spring Term	December 4, 2014
May Term & Summer SST.....	April 28, 2015 (first day of classes)
Summer Session V.....	April 28, 2015 (first day of classes)
Summer Session VI.....	June 15, 2015 (first day of classes)

Plan #1: Payment in full

Any payment not received by the due date is subject to the \$75 late payment penalty. For more information on payment methods, including online payments, visit www.goshen.edu/accounting.

Plan #2: Nelnet Payment Plan (0% interest):

Contracts may be arranged with Nelnet for a low-cost monthly payment program to extend throughout the year. The cost of the annual plan is \$45. There are no interest charges. For additional information, please contact the accounting office or visit www.goshen.edu/accounting.

In special situation, an individualized payment plan can be arranged directly with the college for a \$100 fee. Outstanding balances after 30 days are subject to 12% annual interest charges. To avoid a \$75 late payment fee, enroll in one of the payment plans by the final payment due date. Your payment confirms your course registration. In order to guarantee your seat in class, full payment of any balances due must be completed by the due dates listed above. All applications for Financial Aid must be submitted **two weeks prior** to the payment due date.

Only one paper copy of the semester tuition bill will be mailed to the student's home address. Additional updates on charges for changes in course registration, meals and housing will be available for viewing on MyGC under student account information. The student is responsible to provide updated account information to any person(s) making payments on the student's account.

Tuition, fees, expenses and payment due dates can be found on links from the accounting office web page (www.goshen.edu/accounting) or from this expense sheet brochure. This information along with the financial aid information received in the Financial Aid award letter can be used to determine payment requirements. Student account information, including estimated billings, can be found on MyGC. Please use this information to plan adequately and meet payment requirements for the 2014-15 year.

Note: Interest of 12% annually (1% per month) will be levied against charges unpaid 30 days after statements are issues. At our discretion delinquent accounts will be sent to a collection agency any time after the account is past due. All collection costs assessed by the collection agency are the responsibility of the student and added to the balance due.

Office of Graduate and Continuing Studies

UNDERGRADUATE PROGRAMS

Bachelor of Science – Business (per credit hour)	\$430
Bachelor of Science – Social Work (per credit hour)	430
Bachelor of Science - Organizational Leadership	
Comprehensive fee	17,200
(tuition, books, fees for entire program) (\$430/credit hour) (40 credits)	
Bachelor of Science - RN to BSN	
Comprehensive fee	16,600
(tuition, books, fees for entire program) (\$415/credit hour) (40 credits)	
Other surcharges and special fees for Organizational Leadership and RN to BSN	
Application Fee	35
Audit Fee.....	100
Restart Fee	110
Extended Payment Set-up Fee	100
Credit for Prior Learning, per credit hour.....	85
Credit by Exam, per credit hour.....	150
Exam Fees: CLEP	120
DANTES	110
Transition to Teaching	
Elementary Education	12,000
Secondary Education	9,000

GRADUATE PROGRAMS

Master's Degree in Environmental Education	25,300
(tuition & fees for entire 11 month, 33 credit hour program)	
Master's Degree in Intercultural Leadership	22,800
(tuition, books & fees for entire 18 month, 36 credit hour program)	
Master's Degree in Nursing (Family Nurse Practitioner)	29,760
(tuition for entire 48 credit hour program) (\$620/credit hour)	
Program Fee	280
(lab cost, clinical documentation, software access, background check, immunization tracking)	