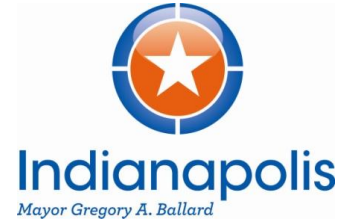


# Mayor Greg Ballard Internship Program

Title: Mayor's Intern – Summer 2015  
Department: Nonprofit-Community Relations  
Start Date: May 18, 2015  
End Date: August 14, 2015  
Compensation: None (free parking)



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## Job Description:

Mayor Ballard's Internship Program gives undergraduate and graduate students an opportunity to experience the administration of local government in the nation's 13<sup>th</sup> largest city. Each department works closely with other departments in the Mayor's Office, giving Mayor's Interns a broad view of the operations of the city.

The Front Porch Alliance (FPA) focuses on building collaborative partnerships with nonprofit organizations with similar goals to improve the community's accessibility to resources/services with the vision of improving families' quality of life. Additionally, FPA serves as a liaison and supports these organizations in driving Mayor Initiatives to bring the goal of building healthy communities to fruition.

The Front Porch Alliance intern will assist with planning/coordinating events related to youth engagement, hunger reduction, community gardens, and volunteer recognition.

All Mayor's Interns will be required to assist in general office management and clerical functions.

Internship orientation is on Monday, May 18th.

**Resumes and Three References Must be Submitted via Email by Sunday March 29<sup>th</sup> to:**

**Erin Ragland**  
**Office Coordinator**  
**Office of Mayor Greg Ballard**  
[Erin.Ragland@indy.gov](mailto:Erin.Ragland@indy.gov)