



# Leave of absence notification form at Goshen College

Goshen College students whose enrollment is interrupted by no more than two consecutive semesters may apply for a Leave of Absence at the time of withdrawal. Students on official leave shall enjoy all the catalog privileges of continuous enrollment.

Name \_\_\_\_\_  
*Last First Middle/Maiden*

GC ID number \_\_\_\_\_ Date of intended re-enrollment at Goshen College \_\_\_\_/\_\_\_\_/\_\_\_\_

Address information while on Leave : \_\_\_\_\_  
*Street/Route*

\_\_\_\_\_  
*City State/Prov ZIP/Postal Code Country*

Telephone: (\_\_\_\_) \_\_\_\_\_ E-mail: \_\_\_\_\_

Briefly describe your plans or activities for your period of absence \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Major(s) \_\_\_\_\_ Minor(s) \_\_\_\_\_

\_\_\_\_\_  
Academic adviser(s) \_\_\_\_\_/\_\_\_\_/\_\_\_\_  
Date

\_\_\_\_\_  
Financial Aid Office \_\_\_\_\_/\_\_\_\_/\_\_\_\_  
Date

\_\_\_\_\_  
Student Life Office \_\_\_\_\_/\_\_\_\_/\_\_\_\_  
Date

Student Signature \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_

The address information given above will be the means by which the offices of registrar, student financial aid, SST and residence life will maintain contact with you. If any of this information changes, please inform the registrar's office. If your period of absence extends beyond two semesters and May term, you will need to apply for readmission through the admission's office.

**Please return this form to the Registrar's Office.**