

Goshen College Snow Removal Policy and Procedure

The Grounds Department of the Physical Plant have established a detailed schedule, prioritizing the various parking lots and sidewalks to clear snow as quickly as possible within staffing and equipment limitations.

We expect the primary sidewalks and the church lot will be cleared by approximately 8:00 A.M. and all the primary parking lots will be complete by 10:00 A.M.. In order to accomplish this, security will call Physical Plant staff between 3:00 and 3:30 A.M. when there is over 2 inches of snow. If the bulk of the snow comes after 3:30 A.M. security will decide when to call in staff.

- A) Priorities during various conditions
 - I) During moderate snowfall, the Grounds Department will have as their first priority, removal of snow as necessary.
 - II) During heavy snowfall, all of the physical plant staff will be required to assist in removing the snow from the campus areas. We will attempt to keep sidewalks as free from snow and ice as possible.

- B) Priorities for various locations on campus
 - I) Sidewalks- will be cleared of snow in this order.
 - a) Areas around RFC (Mon – Fri)
 - b) Dormitories and Apartment to dining hall (so resident students can eat)
 - c) Parking lots to buildings (so employees can get to work)
 - d) Other arterial paths

 - II) Bicycle Paths
 - a) Bicycle path from college Avenue north to Rec Fitness Center will be seen as a priority along with main campus sidewalks.
 - b) Bicycle path from Rec Fitness Center east to 15th street will be seen as a lesser priority and will be cleared after all other sidewalks have been properly attended.

 - III) Drive/Parking lot-route #1
 - a) Recreation-Fitness Center drive and parking lot – west half first, east half secondary
 - b) Drive from RR tracks east to Music Center to 12th St. entrance
 - c) Union south
 - d) CMC circle
 - e) CMC parking lot
 - f) Music Center parking lot – employee spaces only all other spaces secondary
 - g) Kratz/Miller/Yoder student parking lot when possible

 - IV) Drive/Parking lot-route #2
 - a) CMC Parking lot south of building for RFC use

- b) Wyse Hall parking lot
 - c) Coffman faculty/staff parking
 - d) College Avenue lot
 - e) Union north
 - f) Newcomer
 - g) CMC parking lot
 - h) Valesco House
 - i) Adelphian/Hospital house lot
 - j) Fire lane at Kratz/Miller
 - k) College Cabin
- V) Small duty areas
- a) Sodexho service area
 - b) Westlawn circle
 - c) Physical Plant
 - d) Chairman east faculty/staff parking
 - e) Coffman circle
 - f) CMC by dumpsite and handicap spaces
 - g) Small areas which need attention

During the Christmas vacation time we will concentrate effort on Recreation-Fitness Center, Church Chapel, employee and visitor parking lots and sidewalks on the campus west of the railroad and along the railroad.

Furthermore, the custodians in each building assist in snow removal. Each custodian has a snow shovel, snow broom and ice-melt. The building custodian is responsible for snow and ice removal within 6 feet of each building door. Custodians must pay special attention to outside steps at Kulp Hall, Visual Arts, Apartment ramps and steps, Connector ramps..

On campus, for environmental reasons, we will limit the amount of chemicals we use while maintaining safety. In these following areas we will chemically treat (salt-like material) the following intersections because it is our judgment we determine a driver would be “unsafe” if they were unable to stop their vehicle because of snow or ice. (Note: This is a contact with off campus contractor.)

- 1) Coffman drive – 50 feet starting at College Avenue and south
- 2) Coffman drive – 50 feet on either side of railroad crossing
- 3) Stop light north of Newcomer – 50 feet starting light and east
- 4) Curve at RFC
- 5) 12th St. entrance west to Music Center drive, and north to Music Center entrance
- 6) College Church drive

We will also attempt to keep sidewalks free of ice. We expect to accomplish this by running the sidewalk equipment nearly 24 hours when necessary and using ice melts chemicals to reduce ice. Administration has decided not to salt other parking lots or roadways. As we have done in prior years, snow removal at Brunks Cabin is contracted to a firm in Michigan.

Our goal is to manage the snow removal service on campus efficiently and effectively. During heavy snowstorms, all physical plant trades will be expected to assist in adequately providing necessary services. There may be times, however, when it is in the best judgment of those involved to discontinue snow removal until the snow had slowed or decreased.