

Cancellation Policy
for groups scheduled for educational programming provided
by Merry Lea Environmental Learning Center

8/27/03

Reservations for some of Merry Lea's programs fill quickly, and quality experiences require the help of volunteers and advance preparation. Last minute cancellation is disruptive to us and may prevent a wait-listed group from coming.

Therefore, if you cancel a program that involves Merry Lea's staff or volunteers, you may incur cancellation fees as follows:

- Cancellation less than 48 hours before scheduled date: 100% of scheduled fee
- Cancellation 48 hours to 1 week before scheduled date: 50% of scheduled fee
- Cancellation 1 to 3 weeks before scheduled date: 25% of scheduled fee
- Cancellations more than 3 weeks before the scheduled date will not incur a cancellation fee.

This cancellation policy will not apply to cancellations due to dangerous weather, unscheduled school closings, or unforeseen emergencies.

Please double-check your master calendar and transportation reservations well in advance of your visit to Merry Lea.