



Goshen College offers a wide variety of technology services to members of the GC community. This document highlights services you, as a new student, should be aware of.

**Lab Computing** There are two public student computer labs on campus. The main lab is Schertz Computer Center (SCC) in the basement of the Union Building. The MacOS design lab is there too. Staff and/or Student Technology Assistants (STAs) are on duty most days from 8am – midnight to help you with computing problems or questions. SCC is handicapped accessible. Another lab is Library Lab which is located in the Library Reference room. The hours are the same as those of the Library.

**Printing** Laser printers are available in both labs. Students receive \$25 of free printing at the beginning of each semester. You must purchase additional print credit from ITS if you run out before the end of the semester. Normal laser printing costs 10¢ per page. Schertz Computing Center also houses a large format (11 x 17) laser printer which costs 20¢ per page, and a color laser printer which costs 25¢ per page.

**Network/File Service** Every person must have a username and password to be able to login to the Goshen College network and use the software on campus. You receive your username and initial password in your check-in packet. Logging in gives you access to private space reserved for you on our network file server. This appears to you as your M:\My Documents folder. ITS backs up your M: drive space daily, but we also recommend that you make an extra backup of your critical files onto a floppy or CD. The M:\Public folder is also available for sharing files with others on campus. Note, however, that any files placed there can be read, modified and/or deleted by anyone with a GC account. Files can and do disappear from the Public folder without notice, so be sure not to place your only copy of an important file there.

**Online Resources** The Good Library has a rich collection of online resources, including JSTOR, which supplies over 100 full-text journals; Lexis-Nexis; Medline and more.

**Resnet** Students may connect to the Goshen College network in their dorm rooms. Setup is available spring semester by appointment. There is no cost to the students other than the network card/cable needed for connection, which may be purchased at the bookstore. For more information, see <http://www.goshen.edu/its/serv/resnet/> Still need help? Are you having problems that you can't solve even with help from the ITS Help Desk? Once classes have started, you can **make an appointment** to have ITS personnel get your computer on the network and install Sophos Anti-Virus by calling ext. 7700 (535-7700). This service is available free of charge to all students. **Please do not bring your computer to ITS unless you have already scheduled an appointment.**

**GOnline** GOnline is a web-based portal to secure on-campus services. By logging in with your GC username and password, you may check your grades, course history and account balances; change your password or vacation email message; apply for graduation; or fill out your timecard. See <https://gonline.goshen.edu>

**Email** ITS recommends that students use our webmail client at <https://webmail.goshen.edu>. This client can be accessed from any web browser anywhere in the world. An important benefit of using this service is that all incoming mail gets scanned for viruses and spam before it gets to you. You may setup additional spam filtering in GOnline. If you wish to forward your email messages to an off-campus email service, such as AOL or Hotmail, you may do so through GOnline. Note that if you use non-GC email services, you are more susceptible to infecting your computer with viruses.

**Web** GC uses the Mozilla web browser on lab computers. All students have access to web publishing space on [www.goshen.edu](http://www.goshen.edu). In a PC lab you can map a drive to the web server by clicking on Start/Web Design/Map W: drive to web server. In a Mac lab, you can mount your web space through AppleShare.

**Listservs** GC hosts a number of listservs. You can sign up for a listserv from within GOnline.

**Computing Code of Conduct** Your use of the Goshen College computing environment implies your acceptance of the guidelines found at <http://www.goshen.edu/its/policies> Please familiarize yourself with them to avoid loss of computing privileges due to abuse or inappropriate use of technology.

If you have any questions regarding IT services, please contact us at the Help Desk in SCC Lab, extension 7700.