

GROUP RESERVATION REQUEST FORM

(for groups of 25 or less only)

Request must be made 2 weeks prior to reservation date

General Information

1. A minimum of 8 paying patrons or \$40 flat fee is required to qualify for a group rate.
2. Rate: \$5.00 per person *No punch cards accepted*
Adult supervisors are not free
Current members do not pay and do not count towards minimum
Any reservation exceeding 3 hours will be subject to additional fees
3. The group must provide one adult supervisor per five children under age 16.
4. A \$10 cleaning deposit is required.
5. A representative of the group must complete and sign a waiver.
(Single Day Entry – Staple to reservation form)
6. Patrons are responsible to clean up the area used for a party.
Front desk workers initials: _____ Lead Supervisors Initials: _____
7. Reservations are subject to Rec Center availability and approval by the director/associate directors.

The RFC will contact patrons to confirm the reservation.

***INITIALS MUST APPEAR ABOVE BEFORE GROUP SUPERVISOR RECEIVES DEPOSIT BACK ***

Type of Group (church youth, birthday, other) _____

Name of Contact Person _____

Phone Number daytime _____
evening _____

Reservation Day, Date, and Time _____

Number of People in the Group and Age _____

Number of Supervisors _____

Facilities Needed (pool, gym, mezzanine etc.) _____

Approval – Director _____ Assoc. Director _____

Paid _____ Date _____

Send completed form to dougy@goshen.edu

