

College Supervisor's Calendar 2011

August 2011

8 Introductory check-in emails this week	9	10	11	12
15	16 Secondary supervisors meet with Kevin - 2:00pm Orientation – 4:00pm	17	18	19
22	23	24	25	26
29	30	32		

September 2011

Email or phone cooperating teacher for check-in this month Visits #1 & #2 this month	Meet as a group with all your pre-service teachers this month to discuss G.P.#5 and Journal 1		1	2
5 Make-up portfolio conferences this week for those not at orientation	6 Receive Journal #1	7	8	9
12 Response to Journal #1	13	14	15	16
19	20	21	22	23
26	27	28	29	30

October 2011

Check in with students about SSTL	Visits #3and #4 during October Observe one SSTL lesson			
3 Mid-term three-way conference sometime this week	4	5	6	7
10	11	12	13	14
17 Receive Journal #2	18	19	21	20
24 Response to Journal #2	25	26	27	28
31				

November 2011

	1	2	3	4
7	8	9	10	11 Last day of student teaching Final evaluations and exit surveys due
14	15	16	17	18 Write reference letters & thank you notes
21	22	23	24	25
28 Portfolio grading	29	30		

Schedule 4 observations between August 16 and November 11 with written feedback using forms available from education department.